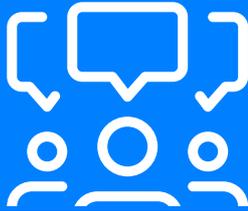


# Board Member Search



**The UnLocal Board of Directors is actively seeking five passionate, thoughtful, and committed board members.**

**Our Mission:** UnLocal aims to address the fundamental injustices and structural inequities that disproportionately impact immigrant communities. We are a community-centered non-profit organization that provides direct immigration legal representation, community education, outreach, and advocacy for New York's undocumented immigrants. UnLocal is dedicated to creating sustainable structures that build collective power and allow us to flourish.

**Purpose:** The Board's primary purpose is governance, accomplished through financial oversight and fundraising, policy development, advising the Executive Director when appropriate, and general promotion of UnLocal in support of the organization's mission and needs. This Board is self-critical and engaged in building processes to continually support the growth of UnLocal's staff with care and consideration for the demands of the work. It plays a vital role in UnLocal's continued success.

## **Our Programs:**

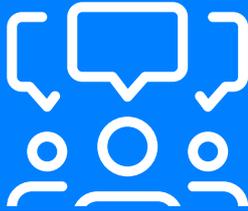
**Direct Immigration Legal Representation:** UnLocal's robust team of lawyers and advocates provide free legal advice and representation to immigrant communities throughout New York State on their immigration-related matters. UnLocal represents immigrants in immigration court, federal district and appellate courts, civil court, family court, and USCIS filings and hearings. UnLocal helps people win asylum, employment authorization, lawful permanent residency, Special Immigrant Juvenile Status, U visas, Violence Against Women Act (VAWA) relief, naturalization, family reunification, bond hearings, name changes, and guardianship and custody petitions.

**Community Education and Outreach:** UnLocal's Education and Outreach team is composed of educators who facilitate trainings and presentations on a wide range of topics that impact immigrant communities in New York City. Our team creates community gatherings to make space for different interests. We do this by (1) facilitating theater circles that dismantle critical conversations, (2) offering a community and connection mentorship series, (3) providing clothing swaps and closets for students and clients, (4) establishing seasonal markets to feature food vendors, small businesses, galleries, and (5) supplying a space for communities to share their creations. The team conducts outreach by creating resource hubs and avenues for folks to connect with one another in various ways. These communities include but are not limited to high school students looking for post-secondary education and career guidance, workers seeking information about their rights in the workplace, guidance counselors and teachers who want to further learn how to identify and advocate for the needs of their students, organizations getting their questions answered and monthly meetings for legal and immigration policy professionals looking for legal and legislative updates.

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# Board Member Search



**Post Order Defense (POD) Team:** UnLocal's Post Order Defense Team works with those who have a removal order and are either already detained or have risk of detention and deportation by ICE. We use a comprehensive approach combining legal representation, social work support, and community education and advocacy to best represent each client. The Post Order Defense Team works as part of New York's Rapid Response Legal Collaborative, which encompasses UnLocal, Make the Road New York, and the New York Legal Assistance Group.

**Queer Immigrant Justice Project (QIJP):** UnLocal provides LGBTQIA+ affirming legal representation for LGBTQIA+ immigrants. QIJP addresses the intersectional needs of immigrants that identify as part of the LGBTQIA+ community vulnerable to being victims of crime, abuse, human trafficking, and other forms of violence. QIJP provides free legal services for legal name changes, gender marker changes, affirmative and defensive immigration representation, and also provides referrals to social service organizations, as well as community-based education and engagement. QIJP addresses the reality that LGBTQIA+ immigrants, particularly Black and brown and TGNC immigrants, experience disproportionately high levels of discrimination and violence on an interpersonal and state level by providing holistic legal services and community education. QIJP represents queer immigrants in immigration court and at the asylum office, connecting them to health care, housing, therapy, transitioning support, and more. Collaborating with a variety of community-based partners, QIJP works to assist LGBTQIA+ immigrants in gaining their footing and developing a supportive and culturally affirming system of support.

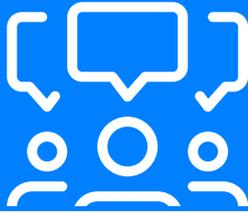
## **Board Responsibilities:**

- Provide organizational leadership and advice to Executive Director and Management Team
- Ensure proper financial management, including adoption and oversight of the annual budget
- Develop and oversee policies and procedures
- Develop and implement strategic sustainability and program plans
- Recruit and develop Board members to reflect UnLocal's growing and changing needs
- Liaise directly with staff to support their vision and development for and at UnLocal
- Stay active and engaged with issues facing UnLocal and the community it serves
- Act as an Ambassador for UnLocal in the community
- Support fundraising activities by identifying and cultivating any individual, corporate, foundation or association contacts for which you can broker introductions
- Attend quarterly board meetings and annual board retreat
- Make one personally significant financial contribution to UnLocal each year
- Fulfill additional duties related to specific committee assignments, including Finance and Governance

**Length of Term:** two (2) years, which may be renewed up to six (6) years in total

**Location:** Applicants can be physically based outside the NYC area provided they have a commitment to immigrant communities in NYC and the values of UnLocal.

# Board Member Search



## **Skills, Networks & Knowledge:**

We are looking for individuals with one or more of the following types of expertise:

- Nonprofit fundraising and event planning
- Nonprofit finance and accounting
- Strategic planning, organizational structures that divest from white dominant culture
- Marketing and communications, PR, local media, branding
- Human Resources and people management
- Philanthropy (local and national)
- Mental health service provision and/or policy expertise
- Legal expertise, including but not limited to general counsel and immigration
- Organizing
- Artistic

We are also seeking individuals with high giving capacities and net worth networks to help us identify and secure major gift opportunities.

## **Board Representation:**

With four longtime board members recently completing their terms, we currently have seven board members remaining. Two of our board members are completing their terms later this year, and we are therefore looking to fill five vacancies. As we strive to truly embody our values of inclusivity and access, we prioritize representation of people with diverse immigration backgrounds, ages, race/ethnicity, disability, gender identities and experiences.

## **UnLocal Board Application & Onboarding Process:**

- Join a 15-minute intro call with Board Development Chair, Ilena Parker
- Submit a resume and a 1-page cover letter describing your interest in joining the board and how you would like to contribute to [ilena.parker@gmail.com](mailto:ilena.parker@gmail.com), cc-ing [aria@unlocal.org](mailto:aria@unlocal.org).
- Participate in a 1-hour Zoom happy hour with board members and UnLocal staff
- Deadline to apply: **August 1, 2022.**

**Questions and to set up intro:** Email Board Development Chair Ilena Parker at [ilena.parker@gmail.com](mailto:ilena.parker@gmail.com)

**Important: please CC Aria Isberto at [aria@unlocal.org](mailto:aria@unlocal.org) in every email.**